**Group Meeting Minutes**

Date: 10/05/2024

Time: 10:00pm – 11:00pm

Location: Online

Scribe: Nguyen Cuong Nhat

Attendees:

* Team members: Nguyen Cuong Nhat, Vuong Khang Minh, Nguyen Dang Duc Anh, Nguyen Ha Huy Hoang, Nguyen Dang Khanh Toan

# **Minutes Details**

**Agenda/Goals/Questions:**

1. Discussed the scope of the project and overall goals.
2. Reviewed initial literature on human action recognition.
3. Set up the development environment and tools.
4. Planned the next steps for the literature review.

## **Answers:**

## Clarified the project's main focus on compliance checking in retail environments using AI cameras.

## Identified key sources for human action recognition literature.

## Established the necessary tools and libraries for development.

## **Actions:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Action** | **Who?** | **Due** | **Done** |
| 1 | Present the project scope and initial goals to the mentor for feedback. | All | Next meeting | No |
| 2 | Continue literature review on human action recognition. | All | Week 2 | No |
| 3 | Set up and configure the development environment. | Dev Team | Week 1 | Yes |